

# **Albert Einstein Academies Parent Teacher Association Meeting Agenda**

**Date:** Thursday, September 7, 2017

**Time:** 6pm – 7pm

**Location:** Elementary School (3035 Ash St., San Diego, CA 92102)

**Dinner Provided**

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<b>Time</b>	<b>Topic</b>	<b>Speaker</b>
<b>6:00pm – 6:10pm</b>	<b>Introductions/Minutes</b>  Meet new parents and attendees. Approve the minutes from the last meeting.	Various
<b>6:10pm – 6:20pm</b>	<b>New Business</b>  All attendees invited to talk about new ideas or comment on any topic. Please limit individual comments to 3 minutes to allow others the opportunity to speak during this time. If you have a discussion that you would like to introduce that takes more than 3 minutes, please contact <a href="mailto:president@foaea.org">president@foaea.org</a> for possible inclusion in the next PTA meeting agenda.	Various
<b>6:20pm – 6:25pm</b>	<b>Executive Update</b>  Dr. Sciarretta and the principals will provide us with an update on important information concerning the schools.	David Sciarretta
<b>6:25pm – 6:35pm</b>	<b>SLACK Introduction</b>  SLACK is the tool used to share ideas and coordinate volunteers for major events outside of PTA meetings. Janice will provide a brief overview of how the tool works for volunteers.	Janice Darlington
<b>6:35pm – 6:40pm</b>	<b>“Grow our Schools” Campaign</b>  The “Grow our Schools” campaign is a monthly giving program that is expected to raise nearly half of the PTA budget for this school year and funds important programs such as Art, Science, Music, School Libraries, field trips, PE, and teacher grants. Dan will present an overview of the campaign and how you can get involved.	Dan Rosenberg
<b>6:40pm – 6:45pm</b>	<b>FOAEA Teacher Grant Program</b>  The FOAEA Grant Program is an initiative for the 2017-2018 school year where \$20,000 will be allocated to new teacher initiatives at both the Elementary and Middle School. Angie will provide a brief overview of the program and how the application process works.	Angie Santini

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6:45pm – 6:50pm	<b>Grant Writing</b>	Brant Robinson
	<p>There is a lot of money out there that we could take advantage of to fund the extra programs that we offer at our schools. From sports to music and science, we need people interested in researching grant opportunities and writing proposals to help fund these programs. We have a parent at our school who is a professional grant writer who has offered her time to mentor interested groups in order to try to win some of these funds for AEA. Brant will let you know how you can get involved in this process.</p>	
6:50pm – 6:55pm	<b>Treasurer Forms and Procedures</b>	Deborah
	<p>Our treasurer, Deborah, will give an overview of the procedures and forms required for check requests, reimbursements, deposits, and cash box requests.</p>	
6:55pm – 7:00pm	<b>Fall Fundraiser Update</b>	Dan Rosenberg
	<p>Dan will be telling us about the exciting new fall fundraiser that we are having this year that will help our schools raise money while supporting local businesses.</p>	
7:00pm	<b>Meeting Adjourned</b>	N/A
	<p>Committee leaders will be available until 8pm following the meeting to discuss their events and to help you to sign up to volunteer.</p>	

**Additional Information:**

Visit [www.foaea.org](http://www.foaea.org) for more information on the events discussed during the meeting or to find out how you can get involved.

**For questions or comments contact the following people:**

President/Vice President – Brant Robinson and Angie Santini ([president@foaea.org](mailto:president@foaea.org))

Treasurer – Deborah Pawlowski ([treasurer@foaea.org](mailto:treasurer@foaea.org))

Secretary – Jennifer Carter ([secretary@foaea.org](mailto:secretary@foaea.org))

Fundraising – Dan Rosenberg and Rama Jaima ([fundraising@foaea.org](mailto:fundraising@foaea.org))

Events – Jennifer Cardinale and Jennifer Coleman ([events@foaea.org](mailto:events@foaea.org))

Elementary School – Esther Morel and Mary Findlay ([ES@foaea.org](mailto:ES@foaea.org))

Middle School – Kathi Blocher and Heike Paulson ([MS@foaea.org](mailto:MS@foaea.org))

Communications/Web – Janice Darlington ([communications@foaea.org](mailto:communications@foaea.org))