Friends of AEA

Cash Verification Form

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Budget Category \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| COINS | AMOUNT |  |  |  |   |
|  |  | X | 0.01  | **=** |  |
|  |  | X | 0.05 | **=** |  |
|  |  | X | 0.10 | **=** |  |
|  |  | X | 0.25 | **=** |  |
|  |  | X | 0.50 | **=** |  |
|  |  | X | 1.00 | **=** |  |
|  |  |  | TOTAL COINS | **=** |  |
| BILLS |  |  |  |  |  |
|  |  | X | $1 | **=** |  |
|  |  | X | $2 | **=** |  |
|  |  | X | $5 |  |  |
|  |  | X | $10 | **=** |  |
|  |  | X | $20 | **=** |  |
|  |  | X | $50 | **=** |  |
|  |  | X | $100 | **=** |  |
|  |  |  | TOTAL BILLS | **=** |  |
| CHECKS | -Attach itemized list-Total number of checks  |  |  |  |  |
|  |  |  | TOTAL MONEY IN CHECKS | **=** |  |
|  |  |  | GRAND TOTAL COINS, BILLS, AND CHECKS | **=** |  |

**Certification** (signature of two counters)

The undersigned certify these funds were received and properly accounted for:

Signatures: (1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(2)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **For Treasurer’s Use Only** |
| Amount Received: $ Date Received: Date Deposited: |
| Treasurers Signature: |